



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Audit Committee Meeting Agenda

June 26, 2018 (5:00 PM)

Fairfax County Government Center, Room 232

- I. Review and Approval of the Meeting Minutes from the prior Quarterly Audit Committee Meeting (February 13, 2017)
- II. Review the **June 2018 Draft Quarterly Report**:
 - i. **DPWES Revenue Analysis & Control Study** – This study was performed to assess the billing and collection practices for the Department of Public Works and Environmental Services (DPWES) Solid Waste (**SW**) & Wastewater (**WW**) Divisions. OFPA reviewed the accounting, revenue recognition, accruals, aged receivables, revenue recognition and other related attributes.
 - ii. **External Systems Integration to FOCUS Study Plans** – This study was performed to identify external systems utilized by the County that **do** and **do not** currently interface to FOCUS. OFPA reviewed external systems Scope of Work, monthly reconciliations, plans for integration, compliance with applicable policies and procedures and other related attributes.
 - iii. **Urban Search & Rescue Services Study** – This study was performed to assess the billing, accounting, expenditures, accruals, revenue recognition and the timeliness of reimbursements to the County. These reimbursements are generated from expenditures made on behalf of other jurisdictions, states, and/or countries that received US&R services from the County.
- III. Solicitation of Study Areas from the Audit Committee, Consideration of the **October 2018 Quarterly Proposed Work Plan**.
- IV. Next Audit Committee Meeting:
 - Tuesday (2nd October 2018) @5:00PM
 - Fairfax County Government Center, Room 232